



304 S. Main Street South Bend, IN 46601 574.282.4646

Full Access Card Service Charges**

| Material Type | Period | Overdue | Max Overdue* | Holds | Age | Return | Limit | Renew | Grace |
|-----------------------|-----------|----------|--------------|-------|-----|--------------|------------|-------|-------|
| Books | 21 days | .25/day | \$10 | yes | | any location | none | 2 | yes |
| Pamphlets | 21 days | .25/day | \$10 | no | | any location | none | 2 | yes |
| Magazines | 21 days | .25/day | \$10 | yes | | any location | none | 2 | yes |
| DVDs*** | 7 days | .50/day | \$10 | yes | | any location | 10 | 0 | no |
| CD-ROMs | 7 days | .50/day | \$10 | yes | | any location | none | 0 | no |
| Videogames*** | 7 days | .50/day | \$10 | yes | | any location | 1 | 0 | no |
| Compact Discs | 21 days | .25/day | \$10 | yes | | any location | 20 | 2 | yes |
| Audiobooks | 21 days | .25/day | \$10 | yes | | any location | none | 2 | yes |
| eBooks & eAudiobooks | 7-14 days | n/a | n/a | yes | | n/a | 6 | 1 | n/a |
| eMovies & eMusic | 4-7 days | n/a | n/a | no | | n/a | 10 | 0 | n/a |
| Laptops (ID Required) | 3 hours | .50/hour | \$50 | no | 14+ | Ckout pt | 2 | 0 | yes |
| Art Prints | 21 days | .50/day | \$50 | yes | | Ckout pt | 2 | 2 | yes |
| Discovery Pass | 1 day | \$1/day | \$10 | no | 18+ | Ckout pt | 1 | 0 | no |
| Playaway Launchpad | 7 days | \$1/day | \$10 | no | 18+ | Ckout pt | 2 | 1 | no |
| Toys | 21 days | .25/day | \$10 | yes | | Ckout pt | 2 | 2 | yes |
| Homebound (Print) | 35 days | n/a | n/a | yes | | any location | none | 2 | n/a |
| Homebound (DVD) | 14 days | n/a | n/a | yes | | any location | 10 | 1 | n/a |
| Studio 304 Equipment | 7 days | \$5/day | \$10 | no | 18+ | Ckout pt | 1 per type | 0 | no |

*Or cost of the item, whichever is less.

**Please see section 3.1.3 for details about materials available to other card types.

***Rental fees apply to Entertainment DVDs and Videogames

No fines or fees are charged on Sundays and other days the Library is closed.

| Service Charges Cont. | Fee | |
|--|------------|--------------------------------|
| 3D Print | \$0.10 | per gram |
| 3D Print (Specialty Filament) | \$0.25 | per gram |
| Audiobook Replacement | \$10.00 | per disc |
| CD-RW | \$2.00 | each |
| Circulation Bag, Barcoded, Lost Collection | \$10.00 | |
| Agency Service Charge | \$10.00 | |
| DVD Rental Fee (entertainment) | \$0.50 | per business day |
| DVD-R | \$2.00 | each |
| Fax Service | \$1.00 | per page |
| Flash Drive | \$5.00 | |
| Insert Replacement CD/DVD/Videogame | \$5.00 | |
| Laminating | \$0.50 | |
| Large Format Printing | \$5.00 | per linear foot |
| Library Card Non-Resident Individual | \$80.00 | |
| Local History - | | |
| Request for Info (Non-Resident) | \$10.00 | per query |
| Lost Card Replacement | \$2.00 | 1 free per 12 months |
| Lost Materials Processing Fee | \$5.00 | cataloged material only |
| Microfilm Copies | \$0.10 | |
| Pamphlet, Lost | \$3.00 | |
| Parking at Main Library | \$1.00 | per hour after 3 hours |
| Photocopies | \$0.15 | per page |
| Printing | \$0.15 | per page |
| Printing (Color) | \$0.50 | per page |
| Public Library Access Card (PLAC) | \$65.00 | per year |
| RFID Tag Replacement | \$1.00 | |
| Studio 304 Equipment | | Credit card needed for deposit |
| Video Game Rental Fee | \$0.50 | per business day |
| Sales of Withdrawn Materials | | |
| Adult Books (hardcover & trade paper) | \$1.00 | |
| Children's Books | 0.75 | |
| Magazines | 0.25 | |
| Paperbacks (Mass Market) | 0.25 | |
| DVDs | \$2.00 | |